



Carroll County Board of Elections



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Carroll County Board of Elections Board Minutes June 15, 2022

Present

Board

Griffith Manahan, President, in person
Samuel Foster, Vice-President, by virtual
John Woodley, Secretary, in person
Carol Coley, in person
Harvey Tegeler, in person
Jay Gullo, Attorney

Staff

Katherine Berry, Election Director, in person
Erin Perrone, Deputy Director, in person

Call to Order & Declaration of Quorum

Mr. Manahan called the meeting to order at 10:14 am and declared that a quorum was present.

Welcome

Mr. Manahan welcomed those in attendance.

Additions to the Agenda

Mr. Manahan asked if any there were any additions to the agenda. No additions were added to the agenda.

Approval of Minutes

The Board approved the minutes from the May 18, 2022 meeting with one correction. Mr. Woodley clarified that he had a campaign contribution of \$150.00 to Tom Gordon. The minutes from the May meeting reported a campaign contribution of \$50.00. With that correction, the Board approved the minutes on a motion from Ms. Coley, seconded by Mr. Tegeler. The motion carried unanimously.

Public Comments

No members of the public were in attendance.

Correspondence

Ms. Berry reported that a new section called "Correspondence" was added to the Election Directors' Report. A PIA request was received for a list of cancelled voters since the 2020

election. In response to a question, Ms. Berry stated that Victoria Baecker submitted that PIA request. In addition, a PIA request was received for details regarding the grant received from the Center for Tech & Civic Life in 2020. Other correspondence includes various questions about candidates and campaign rules, and a candidate who unofficially dropped out of the Board of Education contest.

Attorney Report

Mr. Gullo stated that the State Board of Elections (SBE) has scheduled three calls with the local board counsels. During the calls, SBE will review any laws, regulations, practices and “hot topics.” He will share information with the Board as those calls happen. Mr. Gullo also reminded the Board that a PIA request was received for video footage of the drop boxes in the 2020 general election. That footage is no longer available, but an agreement is being drafted with Carroll County for the 2022 primary election and future elections. The agreement will include how the footage may be stored and that the custody of the video footage should be in the possession of the election office.

Election Director’s Report

Important Meetings

A list of meetings was included on the report.

Voter Registration

Ms. Berry reported that the monthly statistical reports are available on the website. The final reports before the primary election will be posted on July 1st. The link to the report is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.

All voters were mailed a new voter notification card because of redistricting. The cards were delivered at the end of May and the beginning of June. The voter notification cards returned to the office with a USPS yellow sticker are now being processed.

Several people have been training as voter registration volunteers. They have been given instructions and a certificate as proof their official training.

June 28th is the deadline to register to vote, change an address, or change party affiliation. Individuals may register to vote during early voting and on election day if they have the proper identification and proof of residency. Voters may change their address during early voting only. This is also the last day that candidates can request voter registration data.

Staff processed a large ERIC report in the beginning of June.

Ballots & Mail-in Voting

Ms. Berry stated that sample ballots are expected to be mailed to all voters in late June. A supplemental voter list will be submitted to the vendor in early July. The supplemental list will include voters who registered to vote or whose address changed between June 10th and June 28th. Approximately 116,000 voters will get a sample ballot. Sample ballots are not sent to voters who requested a mail-in ballot.

Paper ballots used for in-person voting were delivered on June 14th.

Preparations began to service voters who want to get a mail-in ballot in person at the office.

The ballot drop boxes are available in six locations. Any voter in Maryland may put a mail-in ballot in the ballot drop box. There is 24/7 surveillance on all six ballot drop boxes, and the video footage will be stored for 22 months after election day. There is an additional drop box at the Maryland Corrections Facility in Sykesville. SBE hired someone to empty this box and return documentation to the office on a set schedule. *Board Action:* The Board agreed to continue picking up ballots once a day through 8 pm on Tuesday, July 19th on a motion from Ms. Coley and seconded by Mr. Tegeler. The motion passed unanimously.

Web delivery ballots were sent by SBE and mailed ballots were mailed by the vendor. Voters who asked to get a mailed ballot should receive the ballot soon.

SBE will perform data pulls several times per week to get mail-in ballots sent via web delivery or mail in a timely manner.

Data is pulled for seven candidates on a weekly basis. This data includes voters who request a mail-in ballot.

The final mailing of mail-in ballot applications to unaffiliated voters should be delivered via USPS this week.

Election Judges & Polling Places

Ms. Berry stated that there is an election judge shortage across the state. Positions are still being filled as quickly as possible. In response to a question, Ms. Berry stated that an election judge does not have to be registered in Carroll County, but an election judge must be a registered voter in Maryland.

Virtual training is going well. Election judges who cannot participate in virtual training can attend an in-person training. In addition, in-person training for provisional judges and Q&A sessions for chief judges will occur throughout June.

Polling place evaluations for early voting and election day are required by SBE. The Board will be assigned to locations to evaluate during early voting and on election day.

IT/Warehouse

Ms. Berry reported that the transportation schedule is available. There will be two trucks delivering election day equipment on Thursday, July 14th. Mr. Woodley and Mr. Foster agreed to lead the routes. On Friday, July 15th, Mr. Tegeler will lead one truck for multiple polling places. On Monday, July 18th, Ms. Coley will lead one truck for delivery to Winfield Fire Department. It was reiterated that Board members should arrive at the warehouse by 7:15 am.

Logic and Accuracy (L&A) testing was completed quickly with help from the entire staff. This was a great effort of teamwork so that L&A could be done in a timely manner before in-person training began.

The L&A Public Demonstration will occur on Tuesday, June 28th at 9:00 am in the Robert Moton Room.

Personnel & Budget

Ms. Berry welcomed two new high school interns. Another high school intern will start soon. Ms. Berry is working with ARC of Carroll County to get additional help in the office.

The Carroll County Emergency Management office was awarded a \$10,000 grant for physical election security. Ms. Berry is working with county facilities, building construction, IT, emergency management and the Sheriff's office to enhance physical security.

2022 Board Meeting Schedule

Ms. Berry reviewed the dates of future Board meetings.

- August 17, 2022
- September 14, 2022
- October 5, 2022
- December 7, 2022

There is a one-day MAEO Conference that will be held on Thursday, September 22nd at the Anne Arundel County Board of Elections. Board members should contact Ms. Berry if they are interested in attending in-person or virtually.

2022 Primary Election Dates

- July 7 – 14, 2022 - Early Voting – 7:00 am to 8:00 pm – Board will visit one center to do polling place evaluations
- July 19, 2022 – Election Day – Board will visit polling places to do polling place evaluations
- July 21 and July 29, 2022 – Mail-in Ballot Canvass – dates set in Election Law – quorum of the Board and Attorney must be present – Board decisions will be done on Friday, July 29th at 10:00 am.
- July 27, 2022 – Provisional Ballot Canvass – quorum of the Board and Attorney must be present

2022 General Election Dates

- October 27 – November 3, 2022 – Early Voting
- November 8 – Election Day
- November 10 and 18, 2022 – Mail-in Ballot Canvass
- November 16, 2022 – Provisional Ballot Canvass

Unfinished Business

Mr. Manahan stated that there is no unfinished business.

New Business

No new business was reported.

Disclosure of Campaign Contributions

Ms. Coley reported a campaign contribution of \$50.00 to Jamie Raskin. Mr. Tegeler reported a campaign contribution of \$50.00 to Andy Harris. Mr. Woodley reported a campaign contribution of \$100.00 to Tom Gordon.

Date of Next Meeting

The next board meeting will be held on Wednesday, August 17th, 2022 at 10:00 a.m.

Adjournment

The meeting was adjourned on a motion by Mr. Tegeler, seconded by Mr. Woodley at 11:59 am. The motion passed unanimously.